



Santee School District

SCHOOLS:
 Cajon Park
 Carlton Hills
 Carlton Oaks
 Chet F. Harritt STEAM
 Hill Creek
 Pepper Drive
 PRIDE Academy
 at Prospect Avenue
 Rio Seco
 Sycamore Canyon
 Alternative
 Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 March 7, 2023**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

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D. CONSENT ITEMS	11
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	12
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	21
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Approval/Ratification of Revolving Cash Report</u>	23
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajji, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

- 2.3. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 25
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of January 2023.

Educational Services

- 3.1. **Approval of Memorandum of Understanding with California State University's CalState TEACH Program for Student Teacher Placement** 30
It is recommended that the Board of Education approve the Memorandum of Understanding with California State University's CalState TEACH Program for student teacher placement.
- 3.2. **Approval of Student Teaching/Clinical Practice Partnership Agreement with Point Loma Nazarene University** 36
It is recommended that the Board of Education approve the Student Teaching/Clinical Practice Partnership Agreement with Point Loma Nazarene University.
- 3.3 **Approval of Fieldwork Placement Agreement with Point Loma Nazarene University** 42
It is recommended that the Board of Education approve the Fieldwork Placement Agreement with Point Loma Nazarene University.
- 3.4 **Approval of Teaching Internship Agreement with Point Loma Nazarene University for Student Intern Placement** 49
It is recommended that the Board of Education approve the Teaching Internship Agreement with Point Loma Nazarene University for Student Intern Placement.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 50
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Adoption of Resolution No. 2223-08 for Release of Temporary Certificated Non-Management Employees** 52
It is recommended that the Board of Education Adopt Resolution No. 2223-08 for Release of Temporary Certificated Non-Management Employees.

- E. **DISCUSSION AND/OR ACTION ITEMS** 54
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Approval of Employment Contract: Assistant Superintendent of Human Resources/Pupil Services, 2023-2026** 55
It is recommended that the Board of Education approve the Employment Contract for the Assistant Superintendent of Human Resources/Pupil Services, David MacLeod, effective July 1, 2023.

Business Services

- 2.1. **Approval of Second Interim Report for 2022-23** 61
It is recommended that the Board of Education approve a positive certification for the Second Interim Report regarding the District's ability to meet its financial obligations for the 2022-23 fiscal year and two subsequent years.

2.2.	<u>Approval of Monthly Financial Report</u> It is recommended that the Board approve the Monthly Financial Report for January 2023.	62
F.	BOARD POLICIES AND BYLAWS	65
1.1.	<u>Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):</u> <ul style="list-style-type: none">• BP 7310 – Naming of Facility <p>It is recommended that the Board of Education adopt revised Board Policy 7310 – Naming of Facility, being presented in a second reading.</p>	66
G.	BUDGET WORKSHOP <i>Administration will provide information and recommendations to the Board of Education regarding the development of the operating budget for the 2023-24 fiscal year. The following topics will be discussed:</i> <ol style="list-style-type: none">1. State Budget Update2. Average Daily Attendance and LCFF Funding3. Revised Multi-Year Projection4. Budget Advisory Committee Considerations <p>This is an information item. Action, if any, is at the discretion of the Board.</p>	70
H.	EMPLOYEE ASSOCIATION COMMUNICATION	71
I.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	71
J.	CLOSED SESSION <ol style="list-style-type: none">1. <u>Conference with Legal Counsel – Existing Litigation</u> (Gov't. Code § 54956.9) - OAH#'s: 20230107622. <u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) <i>Purpose:</i> Negotiations <i>Agency Negotiators:</i> Tim Larson, Assistant Superintendent <i>Employee Organizations:</i> Santee Teachers Association (STA); and Classified School Employees Association (CSEA)3. <u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	71
K.	RECONVENE TO PUBLIC SESSION	71
L.	ADJOURNMENT	71

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on March 21, 2023, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- El-Hajj
- Fox
- Burns
- Ryan
- Levens-Craig

ITEM A. OPENING PROCEDURES – 6:00 P.M.

1. Call to Order and Welcome
2. District Mission
 - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the March 7, 2023, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

Requests for Use of Facilities

<i>Fiscal Year:</i>		<i>Report For:</i>										<i>Week Starting</i>	
2022-2023		March 7, 2023											
Site	Organization	Facility(ies) Used	Date From	Date To	Day(s) of the Week	From Time	To Time	Total Days	Total Hours	Attend	Fees	This Week	Board Meeting
Chet F Harritt	Force Baseball	Grass Field	2/18/2023	6/25/2023	Sat & Sun	8:00 AM	1:00 PM	38			TBD		3/7/2023
Rio Seco	Santee School District Parent's Night Presntatn	Multi-Purpose Room & Classrooms 23 & 24	3/6/2023	3/6/2023	Monday	5:00 PM	8:00 PM	1					3/7/2023

Santee School District
ENROLLMENT REPORT
 3/3/2023
 Month 8 Week 2
 School Week 28

SCHOOL	REGULAR ED														SPECIAL ED								Total All									
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/03/23	02/25/22	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/03/23	02/25/22	# Diff	% Diff	03/03/23	02/24/23	# Diff
Cajon Park	21	73	72	70	81	97	99	107	108	88	816	824	-8	-1.0%	8	7	9	6	6	7	10	5	11	69	63	6	9.5%	885	883	2		
Carlton Hills	22	49	49	55	47	55	58	52	63	74	524	566	-42	-7.4%	12	11	5	3	10	4	4	3	3	55	49	6	12.2%	579	578	1		
Carlton Oaks	24	63	87	79	72	85	84	77	115	87	773	758	15	2.0%	11	10	6	9	8	11	9	12	8	84	69	15	21.7%	857	855	2		
Chet F. Harritt	23	66	62	63	70	60	73	48	75	51	591	577	14	2.4%	0	0	0	0	0	3	9	3	5	20	22	-2	0.0%	611	611	0		
Hill Creek	22	72	69	75	79	73	78	63	53	53	637	662	-25	-3.8%	1	8	3	5	5	5	2	0	0	0	29	26	3	11.5%	666	666	0	
Pepper Drive	23	64	56	76	57	83	87	94	81	69	690	771	-81	-10.5%	0	0	0	0	0	0	0	0	0	0	0	0	0	#DIV/0!	690	692	-2	
Pride Academy	23	59	70	73	69	46	49	66	61	51	567	582	-15	-2.6%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	567	566	1
Rio Seco	4	80	101	96	90	87	95	115	90	104	862	876	-14	-1.6%	4	11	9	11	5	8	12	10	8	78	66	12	18.2%	940	940	0		
Sycamore Canyon	15	41	48	49	56	31	49	30	0	0	319	337	-18	-5.3%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	319	317	2	
SUBTOTAL	4	173	567	614	636	621	617	672	652	646	5779	5953	-174	-2.9%	1	43	42	34	34	34	34	35	44	33	35	335	295	40	13.6%	6114	6,108	6
Alternative School	0	4	0	1	0	1	2	1	2	1	12	54	-42	-77.8%	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0.0%	12	14	-2
Santee Success											7	1	6	600.0%	0	0	0	2	0	2	2	2	2	3	0	0	0	0.0%	7	9	-2	
NPS											0	0	0	0	0	0	0	0	2	0	2	2	2	3	11	12	-1	-8.3%	11	11	0	
SUBTOTAL	4	0	1	0	1	2	2	7	2	19	55	-36	-65.5%	0	0	0	0	2	0	2	2	2	3	11	14	-3	-21.4%	30	34	-4		
TOTAL	4	173	571	614	637	621	618	674	654	653	579	5798	6,008	-210	-3.5%	1	43	42	34	36	34	37	46	35	38	346	309	37	12.0%	6144	6142	2

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

Prepared by R.Wright

	PK	EAK 4yo	Total All
Cajon Park	0	0	885
Carlton Hills	0	0	579
Carlton Oaks	0	0	857
Chet F Harritt	0	0	611
Hill Creek	0	23	689
Pepper Dr	0	0	690
Pride Academy	0	0	567
Rio Seco	0	20	960
Sycamore Canyon	106	0	425
Total PK/EAK	106	43	149

Total Enrollment Including PK
6293

Schedule of Upcoming Events

Meeting Locations:

Educational Resource Center (ERC) – 9619 Cuyamaca, Santee
 District Office (DO) Conference Room – 9625 Cuyamaca, Santee

Date	Event
March 6	Cyberbullying (Sexting, Sextortion, and Online Predators); 6:00 pm, Rio Seco
March 7	Board of Education Meeting; 6:00 pm, ERC
March 9	District Advisory Committee (DAC); 6:00 pm, ERC
March 10	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
March 15	What I Wish My Parents Knew presentation; 6:00 pm, PRIDE Academy
March 21	Board of Education Meeting; 6:00 pm, ERC
April 3-14	Spring Break – Schools Closed
April 18	Board of Education Meeting; 6:00 pm, ERC
April 24	Wellness Advisory Committee; 3:30 pm, DO Conference Room
May 1	Communication Committee; 3:30 pm, ERC
May 2	Board of Education Meeting; 6:00 pm, ERC
May 11	District Advisory Committee (DAC) & Special Education Advisory Committee; 6:00 pm, ERC
May 12	District English Learner Advisory Committee (DELAC); 9:00 am, ERC

Item C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
March 7, 2023

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- February 21, 2023, regular meeting minutes
- February 22, 2023, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 21, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Dr. Marcia Hamilton, Assistant Superintendent, Business Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Dr. Lisa Paisley, Assistant Superintendent, Educational Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Dr. Kristin Baranski, Superintendent, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight: San Diego Christian College – Community Impact Day

Superintendent Baranski shared the San Diego Christian College's baseball team was being honored for their helping the Santee Success Program during their annual Community Impact Day. She shared the students went above and beyond completing

several clean-up projects and helping with the community garden. But, most importantly, were the relationship they established with the SSP students.

On behalf of the baseball team, Captain Brock, expressed his gratitude for the honor and the opportunity to help the community. He shared the baseball team was honored to volunteer and serve as mentors for the students and looks forward to the continued relationships.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. President El-Hajj noted there was one (1) request to speak.

Linda Vail, on behalf of Santee Santas Board of Directors, expressed her gratitude towards the District, staff, and students for the continued and vital support and partnership. Mrs. Vail shared the schools collected over \$12,000 in grocery store gift cards, which allowed each qualifying family (mostly with children in the District) to receive a \$50 - \$100 gift card. She noted a special recognition towards Ted Hooks, for the coordination of the gift cards; Superintendent's Office for the flyer distribution; Rio Seco Principal for use of their facilities; and Jose Reynoso and the Maintenance & Operations staff for volunteering and their assistance. Mrs. Vail expressed appreciation for the continued support and partnership with the schools and departments and shared being hopeful that the new generation of teachers and staff are as passionate and committed so future generations can continue to benefit from the partnership.

On behalf of the Board, President El-Hajj conveyed their appreciation to the Santee Santas Board of Directors for their coordination of such a great program impacting Santee students. President El-Hajj noted volunteering to wrap gifts and shared it was great seeing the personal connection of the volunteers, some former teachers, with the Santee Santas recipients.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Acceptance of Donations, Grants, and Bequests
- 2.5. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation
- 2.6. Acceptance of 2021-22 Measure S Financial and Performance Audit
- 3.1. Personnel, Regular
- 3.2. Approval of New Probationary Teachers – pulled for separate consideration

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

3.2. Approval of New Probationary Teachers – pulled for separate consideration

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, presented forty-nine (49.0 FTE) temporary teachers to the Board for approval of probationary status.

Member Burns asked for a point of personal privilege and noted pulling the item to acknowledge the teachers' great accomplishment and in particular his niece, Hayley Hampson, who was present at the meeting. Member Burns moved approval. Mrs. Hampson introduced those in attendance with her and Member Burns noted those in

attendance were former Santee School District students. Board members acknowledged Kelsie Rich and Karly Brumley, and their guests, also in attendance.

Motion:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Second:	<u>Fox</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Appointment of Executive Assistant I, Business Services

Superintendent Baranski explained that with the upcoming retirement of Mrs. Evonn Avila, Executive Assistant I in Business Services, Administration conducted a thorough application review (100+ applications) and interview process to find a replacement and was recommending the appointment of Sarah Aldous, as the new Executive Assistant I, Business Services, effective March 20, 2023. She noted Mrs. Aldous, is a parent in the District, and has been serving as the Administrative Assistant for the Associate Vice Chancellor at Grossmont-Cuyamaca College District since 2016, a role very similar to the District's and would be a great asset to Dr. Marcia Hamilton, Assistant Superintendent of Business Services. Member Burns moved approval. The Board welcomed Mrs. Aldous to the District, and she expressed her appreciation for the opportunity.

Motion:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Second:	<u>Ryan</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

1.2. Approval of Salary Increase for Certificated Management, Classified Management, and Confidential Employees, 2022-2023

Superintendent Baranski presented a six percent (6%) ongoing salary increase for Certificated Management, Classified Management, and Confidential Employees, retroactive to July 1, 2022 for approval. She noted this was similar to the 6.75% increase for certificated and classified employees' associations; and six (6%) for Executive Council. Member Burns moved approval.

Motion:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Aye</u>
Second:	<u>Ryan</u>	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

Business Services

2.2. Measure S Independent Citizens' Oversight Committee Annual Report

Karl Christensen, Assistant Superintendent of Business Services, explained responsibilities of the Independent Citizens' Oversight Committee (ICOC) were to oversee expenditure of the Measure S Bond funds. One of the duties of the ICOC is to produce an Annual Report and present it to the Board of Education and the community. Mr. Christensen noted Mrs. Linda Vail, Chair of the ICOC, would present the 2022 annual report to the Board and community.

On behalf of the ICOC, Mrs. Vail shared the annual report for Measure S; which authorized the sale of \$15.37 million dollars of previously approved but unissued (2006) Proposition R bonds. Mrs. Vail explained the ICOC provided oversight of bond expenditures to ensure that the bond proceeds were expended only for the purposes set forth on the ballot measure and assure that information was provided to the public concerning these expenditures. Mrs. Vail provided an overview of a report detailing the committee's activities for the past four (4) years.

Mrs. Vail noted that since the passage of Measure S, the ICOC held annual meetings, provided annual reports to the Board, provided Santee citizens with information on the expenditures of the bond proceeds, reviewed District expenditure reports, and reviewed the independent financial and performance audits. Mrs. Vail shared she was pleased to report that the ICOC's findings indicated all bond funds were spent in accordance with the bond language and the District was compliant in all areas. She noted the committee has been impressed by the District's careful planning and commitment in seeking great cost benefits during construction to get the most from taxpayer dollars.

Mrs. Vail expressed the committee's appreciation of Mr. Karl Christensen and members of his department for their work providing the necessary information and reports, and answering their questions. Mrs. Vail noted another order of the Committee's business was to assure information was provided to the community. She explained the final report to the community from the ICOC was similar to what was provided in the Santee Magazine while the construction projects were nearing completion but provided final projects and funding information as well as photos of the completed projects.

Mrs. Vail noted it was the ICOC's recommendation to place the final report on the District website for public access and suggested sharing on social media and sending parent notification with a link to the report. Mrs. Vail noted this was ICOC's last report to the Board as the authorizations had been fully expended as of the 2021-22 fiscal year.

Along with the members of the committee, Erin Garcia, Terri Knight, Joseph Perricone, Beth Rackliffe, and Kai Ramer, Mrs. Vail noted it was a pleasure to serve the District and the citizens of Santee in this capacity.

Mrs. Vail shared it was a pleasure to see the projects come to fruition, after partaking in the project since its inception in 2006 when she served as the Executive Assistant.

The Board expressed their appreciation of the committee and to Mrs. Vail for her dedication to the District and the community. The Board agreed with the committee's recommendation to post the report on the website and on social media. President El-Hajj noted serving with Mrs. Vail on a prior committee and noted being impressed with the dedication of Santee citizens. The Board noted the importance that the District was successful in keeping all of the promises on the bond measure. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Educational Services

3.1. Approval of Extended Field Trip Request for Students to Attend Spring Jam Sponsored by the San Diego County Office of Education (SDCOE)

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared School Counselor and Club Live Advisor, Mia Morales, was requesting approval for 15-25 students from 6th-8th grades to "Spring Jam", the annual student leadership event on March 25-26, 2023 at Camp Marston in Julian. She noted this was a countywide Club Live event sponsored by the San Diego County Office of Education. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Abstained</u>		

F. BOARD POLICIES AND BYLAWS

President El-Hajj presented item F.1.1. Second Readings for approval and noted Item F.1.2. was a first reading.

1.1. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 7211 – Developer Fees
- BP 7212 – Mello-Roos Districts
- BP 7214 – General Obligation Bonds

Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 7310 – Naming of Facility

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, commended the teachers for their probationary status and noted some teachers have been on temporary contracts for several years. Mrs. Hirahara shared being at four sites visits to listen to teachers about anything they want to share. She noted visits to the remaining schools were forthcoming.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski noted the California School Boards Association (CSBA) Legislative Action Week was being held virtually on March 14-16 and inquired on the Board’s availability to participate.

Superintendent Baranski noted promotion schedules were being presented for the Board’s review and assignments. Member Ryan asked that prior year assignments be presented prior to selection. President El-Hajj asked to attend Cajon Park and Carlton Oaks.

Superintendent Baranski shared the first school facility assessment with Homeland Security had been conducted earlier in the day, and noted other schools would follow through May. Superintendent Baranski noted the District was the first in the County to have Homeland Security conduct these assessments and explained once the assessments are completed the information will be used to determine the next steps. Superintendent Baranski extended an invitation to the Board to attend the assessments.

Member Levens-Craig reported attending classroom visits and participating in Read Across America.

Member Burns noted two schools were at six-grade camp and they were anticipating snow. President El-Hajj inquired on transportation for the students at camp. Mr. Christensen shared contracting with charter busses to pick up the students at camp on Friday. He explained these drivers are more experienced in driving in inclement weather. Member Burns noted chartered busses have been used in the past during inclement weather.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation** (Gov't. Code § 54956.9)
- OAH#'s: 2023010762

2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 6:40 p.m.

J. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 8:30 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of February 21, 2023, was adjourned at 8:30 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

February 22, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 5:10 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 7-2223

The Board entered closed session at 5:40 p.m. to discuss student discipline hearings for student #: 7-2223. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns, Barbara Ryan, and Elana Levens-Craig in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 7:30 p.m.

It was motioned by Member Fox to expel student #7-2223 from the Santee School District for violation of California Education Code Sections 48900 (c) & (k) possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance, as defined in the Health and Safety Code, disrupted school activities or defied authority of school personnel, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Student will be placed at a comprehensive school at the discretion of administration.
- Achieve and maintain a 2.0 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by June 14, 2023 and provide written verification.
- Complete a counseling program for drug abuse prevention/treatment and decision-making and peer pressure.
- Remain free of illegal substances and participate in a weekly drug testing program.
- Complete all elements of this Rehabilitation Plan by June 14, 2023 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by March 1st, 2023, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Motion: Fox
Second Ryan
Vote: 5-0

El-Hajj Aye *Ryan* Aye
Fox Aye *Levens-Craig* Aye
Burns Aye

E. ADJOURNMENT

The February 22, 2023 special meeting was adjourned at 7:32 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

February 22, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 6:00 p.m. by President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 8-2223

The Board entered closed session at 7:35 p.m. to discuss student discipline hearings for student #: 8-2223. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns, Barbara Ryan, and Elana Levens-Craig in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 7:16 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Levens-Craig to expel student #8-2223 from the Santee School District for violation of California Education Code Sections 48900 (c) & (k) possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance, as defined in the Health and Safety Code, disrupted school activities or defied authority of school personnel, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at the Santee Success Program through June 14, 2023. Student may not return to his previous school. For the 2023-2024 school year, student can transfer to another school as determined by administration.
- Achieve and maintain a 2.0 (or better) GPA for scholarship, effort, and citizenship performance.
- Receive no new suspensions and will show respect to all District employees.
- Attend school regularly with no unexcused absences or tardies.
- Participate in a Youth Soccer Program and provide evidence of participation.
- Complete a counseling program for drug abuse prevention/treatment and decision-making and peer pressure.
- Remain free of illegal substances and participate in a weekly drug testing program.
- Subject to random daily searches while at school.
- Complete all elements of this Rehabilitation Plan by June 14, 2023 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by March 1st, 2023, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Motion: Levens-Craig
Second Burns
Vote: 5-0

El-Hajj Aye *Ryan* Aye
Fox Aye *Levens-Craig* Aye
Burns Aye

E. ADJOURNMENT

The February 22, 2023 special meeting was adjourned at 7:38 p.m.

Dustin Burns, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
March 7, 2023

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$8,229.00 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - March 7, 2023

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Mon-Tues,	02/27/23 - 02/28/23	Lindsay Ogden	PRIDE Academy	2023 Annual Teacher Clarity Playbook Conference	San Diego	\$0	\$467	Title I	This year's Teacher Clarity theme is: Recharging our purpose for learning.	1
Tues-Thurs,	03/07/23 - 03/09/23	Dawn Minutelli	Educational Services	Target Feedback Webinar	Online	\$0	\$275	Educational Services	Webinar will focus on targeted feedback for District / School improvement.	1, 2
Tuesday,	03/14/23	Tory Long	Business Services	Federal Compliance Webinar	Online	\$0	\$275	Business Services	Information on new audit requirements for Federal programs.	
Friday,	05/12/23	Carrie Thompson	Sycamore Canyon	School Counselors IMPACT Day 2023	San Diego	\$0	\$277	Effective Educator Grant	Conference on restorative responses to campus student needs.	1, 2
Friday,	05/12/23	Tracé F. Perez	Rio Seco	School Counselors IMPACT Day 2023	San Diego	\$0	\$277	Effective Educator Grant	Conference on restorative responses to campus student needs.	1, 2
Friday,	05/12/23	Nichole Shirey	Pepper Drive	School Counselors IMPACT Day 2023	San Diego	\$0	\$277	Effective Educator Grant	Conference on restorative responses to campus student needs.	1, 2
Friday,	05/12/23	Jenny George	Carlton Oaks	School Counselors IMPACT Day 2023	San Diego	\$0	\$277	Effective Educator Grant	Conference on restorative responses to campus student needs.	1, 2
Friday,	05/12/23	John Schweller	Carlton Hills	School Counselors IMPACT Day 2023	San Diego	\$0	\$277	Effective Educator Grant	Conference on restorative responses to campus student needs.	1, 2
Friday,	05/12/23	C. McIena-Simma	Chet F. Harritt	School Counselors IMPACT Day 2023	San Diego	\$0	\$277	Effective Educator Grant	Conference on restorative responses to campus student needs.	1, 2
Friday,	05/12/23	Kirsten Stretton	Educational Services	School Counselors IMPACT Day 2023	San Diego	\$0	\$277	Effective Educator Grant	Conference on restorative responses to campus student needs.	1, 2
Friday,	05/12/23	Zaira Perez Cruz	Cajon Park	School Counselors IMPACT Day 2023	San Diego	\$0	\$277	Effective Educator Grant	Conference on restorative responses to campus student needs.	1, 2
Travel Requests That Require Airfare; Overnight Stay; and/or Travel Outside of the State of California										
Sun-Thurs,	03/19/23 - 03/23/23	Matt Marsman	Technology	2023 National PowerSchool User Conference	Las Vegas, NV	\$0	\$1,249	Technology	The conference will focus on PowerSchool abilities to manage and extract data.	
Sun-Thurs,	03/19/23 - 03/23/23	Mark Starkey	Technology	2023 National PowerSchool User Conference	Las Vegas, NV	\$0	\$1,249	Technology	The conference will focus on PowerSchool abilities to manage and extract data.	
Sun-Thurs,	03/19/23 - 03/23/23	Mary Boldin	Technology	2023 National PowerSchool User Conference	Las Vegas, NV	\$0	\$1,249	Technology	The conference will focus on PowerSchool abilities to manage and extract data.	
Sun-Thurs,	03/19/23 - 03/23/23	Robyn Wright	Technology	2023 National PowerSchool User Conference	Las Vegas, NV	\$0	\$1,249	Technology	The conference will focus on PowerSchool abilities to manage and extract data.	

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2.
Prepared by Karl Christensen
March 7, 2023

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #22773 through #22774 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$339.17 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
01/26/23	22773	CA Dept of Tax & Fee Administration	Acct#057-145694 Period end date 12/31/2022	\$21.00
02/09/23	22774	Mission Federal Credit Union	Mission Capt Maint Charges January 2023	\$315.30

Total Checks Written **\$336.30**

January 2023 Bank Fees **\$2.87**

Amount to be reimbursed by SDCOE **\$0.00**

Total to be Reimbursed **\$339.17**

Total to Deduct from Future Reimbursement **\$0.00**

Consent Item D.2.3. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 March 7, 2023

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period January 1, 2023 through January 31, 2023.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 198 transactions totaling \$42,185.85 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

JANUARY 2023
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230109	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*AV7D11ZR3	11.44	Purchase of book for California Young Reader Medal at Pepper Drive.
20230110	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	POWTOON LTD	120.00	Powtoon video software.
20230111	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	49.07	Miscellaneous meeting supplies.
20230118	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	127.89	Board meeting supplies.
20230124	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CALIFORNIA SCHOOL BOAR	(675.00)	Registration credit for Coast to Coast Advocacy trip for Member Fox.
20230124	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CALIFORNIA SCHOOL BOAR	(675.00)	Registration credit for Coast to Coast Advocacy trip for Member Burns.
20230129	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPRINGHILL SUITES	2,963.24	Accommodations for Amy Ramirez. Attending the bus driver certification course in Sacramento, CA.
20230131	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANTEE LAKES RECREATIO	65.00	Safety Patrol Luncheon Reservations.
20230131	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANTEE LAKES RECREATIO	25.00	Safety Patrol Luncheon Reservations.
20230131	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANTEE LAKES RECREATIO	217.50	Safety Patrol Luncheon Reservations.
				2,229.14	
20230112	AVILA,EVONN	BUSINESS SERVICES	CALIFORNIA ASC OF SCHO	60.00	Workshop Registration (T. Long).
20230112	AVILA,EVONN	BUSINESS SERVICES	CALIFORNIA ASC OF SCHO	875.00	CASBO Conference (T. Long).
20230120	AVILA,EVONN	BUSINESS SERVICES	SAFESTAFF CALIFORNIA	139.00	Workshop (V. Aguilar).
				1,074.00	
20230110	BAUTISTA,STEFANIE M	OST PROGRAMS	SMART AND FINAL 929	9.68	ASES classroom supplies.
20230127	BAUTISTA,STEFANIE M	OST PROGRAMS	SMART AND FINAL 929	50.20	Juice for ELOP.
20230127	BAUTISTA,STEFANIE M	OST PROGRAMS	BARNES & NOBLE #2135	473.94	Books for ELOP.
				533.82	
20230106	BENEDETTO,LINDSAY	CHET F. HARRITT	TARGET 00014852	154.21	PBIS incentives.
20230122	BENEDETTO,LINDSAY	CHET F. HARRITT	FREDRICK	55.51	Ident-A-kid materials.
20230124	BENEDETTO,LINDSAY	CHET F. HARRITT	BOARD AND BREW SANTEE	431.00	Food for parent night.
20230127	BENEDETTO,LINDSAY	CHET F. HARRITT	TARGET 00014852	217.95	PBIS incentives.
20230127	BENEDETTO,LINDSAY	CHET F. HARRITT	VONS #1897	26.09	Water for parent night.
				884.76	
20230122	BONSER,KRISTEN	PRIDE ACADEMY	SDACAP.COM	250.00	Professional Development Confernece.
20230127	BONSER,KRISTEN	PRIDE ACADEMY	LITTLE CAESARS 1872-00	67.13	Military family night supplies.
20230127	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*MM3DS6ZG3	96.93	Professional Development materials.
20230131	BONSER,KRISTEN	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	20.00	Math curriculum supplies.
20230131	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*MPQMPW3	322.70	Professional Development supplies.
				756.76	
20230112	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	SP AMBUTECH	55.55	Cane for the Vision Program.
20230112	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*N26QB9DC3	64.64	Supplies for OT Program.
20230112	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	BLT*FUN AND FUNCTION L	94.06	Supplies for OT Program.
20230112	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*L10PD5QU3	29.91	Supplies for SDC Preschool.
20230113	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	THERAPRO	25.00	Supplies for OT Program.
20230113	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*234XB46L3	69.90	Supplies for OT Program. Separate charges on one receipt. \$69.90 and \$129.29.
20230115	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	PESI	199.99	ADHA Certification Course.
20230115	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*J20VM7YD3	27.94	Supplies for OT Program.
20230116	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*MT2OZ0NZ3	33.38	iPad stand for a NPS student.
20230118	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*QM0I35DZ3	10.99	Supplies for OT Program.
20230122	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	NATIONAL COUNCIL OF SU	25.00	NCSM Coaching Lab for a CRT.
20230127	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*8Y49574N3	129.29	Supplies for OT Program. Separate charges on one receipt. \$69.90 and \$129.29.
				765.65	
20230102	BORTS,KATHERINE	HUMAN RESOURCES	ONLINE JOB ADS INDEED	501.54	Job advertisements.
				501.54	
20230123	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	AMAZON.COM*4W0YY5OM3	10.21	Book for professional development.
20230129	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ENTERPRISE RENT-A-CAR	352.91	Rental while attending Superintendent Symposium in Monterey, CA.
20230129	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	PORTOLA HOTEL AND SPA	1,087.95	Accommodations for Superintendent. Attending the Superintendent Symposium in Monterey, CA.
				1,451.07	
20230124	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*TU1AA62S3	96.96	Item for APE.
20230125	DOWNING,BRIENNE	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	208.61	Protocols.
20230125	DOWNING,BRIENNE	SPECIAL EDUCATION	THINK SOCIAL PUBLISHIN	140.04	Book for Social Emotional, Hannah.
20230125	DOWNING,BRIENNE	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	76.50	Protocols.
20230125	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*8275A1F23	64.17	Items for SPED ERC office.
20230126	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*MU95A3QR3	74.34	OT item.
20230126	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*O06IY43A3	15.06	OT item.
20230126	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*0P5TJ45F3	43.53	OT items
20230126	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*HA5MN0K33	39.76	Books for Social worker.
20230126	DOWNING,BRIENNE	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	114.97	Protocols.
20230126	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*AO9H964T3	6.10	Books for Social worker.
20230126	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*O18TI9XW3	69.56	Blankets for SDC class.
				949.60	

JANUARY 2023
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230106	FARREN,MONICA	HILL CREEK	AMZN MKTP US*TR92C91X3	8.61	Office supplies.
20230106	FARREN,MONICA	HILL CREEK	AMZN MKTP US*5U29W3HZ3	84.00	Science supplies - consumables.
20230110	FARREN,MONICA	HILL CREEK	AMAZON.COM*NA0CP3G43	12.85	Math workbooks consumables.
20230111	FARREN,MONICA	HILL CREEK	THE HOME DEPOT #0673	31.33	Campus Aide supplies.
20230116	FARREN,MONICA	HILL CREEK	APPLE.COM/BILL	10.99	Music Subscription- Incentives.
20230119	FARREN,MONICA	HILL CREEK	AMAZON.COM*VQ95F69U3 A	97.00	Outdoor supplies.
20230122	FARREN,MONICA	HILL CREEK	AMAZON.COM*VJ6PL0P13	205.76	Computer monitor.
20230122	FARREN,MONICA	HILL CREEK	AMZN MKTP US*RX42U50Q3	280.12	Outdoor supplies.
20230123	FARREN,MONICA	HILL CREEK	AMZN MKTP US*KI0FE4MJ3	10.76	Ball pump.
20230123	FARREN,MONICA	HILL CREEK	AMZN MKTP US*D062K7PQ3	26.78	Health Office supplies.
20230124	FARREN,MONICA	HILL CREEK	AMAZON.COM*325PN5DT3	37.91	Office supplies.
20230125	FARREN,MONICA	HILL CREEK	DISNEYLAND TICKETS	7,000.00	8th Grade Disneyland Field Trip.
20230131	FARREN,MONICA	HILL CREEK	AMZN MKTP US*BF4B10DC3	70.02	WinTime supplies.
20230131	FARREN,MONICA	HILL CREEK	AMZN MKTP US*B97GN11U3	16.11	Office supplies.
20230131	FARREN,MONICA	HILL CREEK	AMZN MKTP US*P23UX1UF3	30.16	Garden supplies.
				7,922.40	
20230106	FLAMION,AMANDA	CHILD NUTRITION	PREMIER FOOD SAFETY	149.00	Food Handler Manager Class.
20230106	FLAMION,AMANDA	CHILD NUTRITION	VONS #1897	4.99	Lactose free milk.
20230106	FLAMION,AMANDA	CHILD NUTRITION	PREMIER FOOD SAFETY	149.00	Food Handler Manager Class.
20230120	FLAMION,AMANDA	CHILD NUTRITION	PREMIER FOOD SAFETY	(149.00)	Food Handler Manager Class.
				153.99	
20230108	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*QD8XP9H33	35.05	Learning Loss Books.
20230108	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*EY35O6P73	173.20	Learning Loss Books.
20230108	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*H71RS0KW3	10.76	Learning Loss Books.
20230109	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*E55SU42G3	10.76	Learning Loss Books.
20230110	FORSTER,CHASITY	HILL CREEK	ALBERTSONS #2783	24.46	Incentive prizes.
20230112	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*6D9522GM3	33.52	Office supplies.
20230117	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*249HM3FM3	153.76	Wheelchair- Health Office.
20230122	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*VI3YT4B33	96.95	Toner.
20230123	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*5F14F6FG3	34.48	Science supplies - consumable.
20230123	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*HF9XP71K3 A	40.94	SLP - Computer accessories.
20230125	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*UH1C19D73	7.53	Gardens supplies.
20230125	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	5.41	Office supplies.
20230126	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*X095Q0W13	24.89	Health Office supplies.
20230126	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*TO12P10F3	23.69	RSP supplies.
				675.40	
20230108	GREEN,CHRISHAUN	OST PROGRAMS	FUNBELIEVABLE PLAY	100.00	Spring Break field trip deposit.
20230112	GREEN,CHRISHAUN	OST PROGRAMS	SKATEWORLD SD	750.00	Spring Break field trip.
20230115	GREEN,CHRISHAUN	OST PROGRAMS	WALMART.COM	89.36	Ink for YALE printer.
20230115	GREEN,CHRISHAUN	OST PROGRAMS	SMART AND FINAL 929	15.16	YALE milk.
20230120	GREEN,CHRISHAUN	OST PROGRAMS	TOWN AND COUNTRY SAN	30.00	Parking for Equity Conference.
				984.52	
20230104	HALE,DAVINA	OST PROGRAMS	AMAZON.COM*SL24U8I73 A	173.18	Toner ink for Project SAFE
20230105	HALE,DAVINA	OST PROGRAMS	DOLLARTREE	1.35	Winter Camp supplies.
20230108	HALE,DAVINA	OST PROGRAMS	DOLLARTREE	14.82	Project SAFE classroom supplies.
20230108	HALE,DAVINA	OST PROGRAMS	SMART AND FINAL 929	7.58	YALE milk.
20230111	HALE,DAVINA	OST PROGRAMS	AMZN MKTP US	(11.90)	Returned item for YALE.
20230112	HALE,DAVINA	OST PROGRAMS	SMART AND FINAL 929	84.64	Project SAFE classroom supplies.
20230112	HALE,DAVINA	OST PROGRAMS	WAL-MART #1917	134.05	ELOP cooking supplies for Pacific Islander awareness month.
20230119	HALE,DAVINA	OST PROGRAMS	AMZN MKTP US*4573T8GR3	16.01	Project SAFE admin supplies.
20230119	HALE,DAVINA	OST PROGRAMS	AMZN MKTP US*118RL44W3	13.79	YALE classroom supplies.
20230120	HALE,DAVINA	OST PROGRAMS	TOWN AND COUNTRY SAN	30.00	Parking for Equity conference.
20230122	HALE,DAVINA	OST PROGRAMS	TOWN AND COUNTRY SAN	30.00	Parking for Equity conference.
20230126	HALE,DAVINA	OST PROGRAMS	DOLLARTREE	54.54	YALE Sycamore Canyon classroom supplies.
20230126	HALE,DAVINA	OST PROGRAMS	DOLLARTREE	98.52	YALE Hill Creek classroom supplies.
20230126	HALE,DAVINA	OST PROGRAMS	SMART AND FINAL 929	9.68	ASES classroom supplies.
20230127	HALE,DAVINA	OST PROGRAMS	AMAZON.COM AMZN.COM/BI	(173.18)	Returned ink for Project SAFE.
20230127	HALE,DAVINA	OST PROGRAMS	SMART AND FINAL 929	19.92	Project SAFE classroom supplies.
				503.00	
20230108	HICKS,TYLENE	SYCAMORE CANYON	FREDRICK	949.62	Ident-A-Kid Label Printer, Scanner, and Labels.
				949.62	

JANUARY 2023
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230110	HOOKS, TED A	CHET F. HARRITT	AMZN MKTP US*124CK4HQ3	58.17	Outdoor shade.
20230110	HOOKS, TED A	CHET F. HARRITT	TEACHERSPAYTEACHERS.CO	39.50	Elective materials.
20230112	HOOKS, TED A	CHET F. HARRITT	AMAZON.COM*HQ4TW6EO3	91.57	Office supplies.
20230118	HOOKS, TED A	CHET F. HARRITT	AMZN MKTP US*AH4KE0LD3	269.90	STEAM Night supplies.
20230119	HOOKS, TED A	CHET F. HARRITT	AMAZON GROCE*XY3CK1K23	19.27	STEAM Night supplies.
20230120	HOOKS, TED A	CHET F. HARRITT	AMZN MKTP US*4I45D4R3	22.59	STEAM Night supplies.
20230120	HOOKS, TED A	CHET F. HARRITT	AMAZON TIPS*B497Q4UT3	5.00	STEAM Night supplies.
20230124	HOOKS, TED A	CHET F. HARRITT	BOARD AND BREW SANTEE	431.00	STEAM Night food.
				937.00	
20230120	HORNER, NATHAN L	PEPPER DRIVE	SMART AND FINAL 929	15.58	Food for ELAC Meeting.
				15.58	
20230106	JOHNSTON, ANDREW	CAJON PARK	FREDRICK	114.46	Office supplies.
20230122	JOHNSTON, ANDREW	CAJON PARK	CENTER FOR THE COLLABO	1,302.00	Professional Development.
				1,416.46	
20230106	LOCKE, SUMMER	PEPPER DRIVE	AMAZON.COM*U909531I3	58.11	Books for student incentives (7th ELA).
20230106	LOCKE, SUMMER	PEPPER DRIVE	TEACHERSPAYTEACHERS.CO	34.99	Materials for Classroom book study (7th ELA).
20230108	LOCKE, SUMMER	PEPPER DRIVE	AMAZON.COM*QU8WE2B93	326.07	Books for book study in 7th ELA.
20230118	LOCKE, SUMMER	PEPPER DRIVE	ETSY.COM - LOVESOMEGEA	60.34	Sensory tool (chew necklace).
20230120	LOCKE, SUMMER	PEPPER DRIVE	AMAZON.COM*SZ1PR6EC3	63.59	Equity books.
20230120	LOCKE, SUMMER	PEPPER DRIVE	AMZN MKTP US*0V4807QC3	26.88	Sensory tool (weighted lap pad).
20230122	LOCKE, SUMMER	PEPPER DRIVE	AMAZON GROCE*OD02L39P3	30.54	Incentive snacks for RSP class.
20230122	LOCKE, SUMMER	PEPPER DRIVE	AMAZON TIPS*FP5G56193	5.00	Part of above order (delivery) incentives for RSP class.
20230122	LOCKE, SUMMER	PEPPER DRIVE	DISCOUNTMUGS.COM	984.97	Kindness Week T Shirts (PBIS Focus) for Staff.
20230126	LOCKE, SUMMER	PEPPER DRIVE	SMART AND FINAL 929	95.93	TIGER Awards snacks for families.
				1,686.42	
20230104	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	MOSYLE COR* MOSYLE_MAN	60.50	Device Management Software.
20230106	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US AMZN.COM/	(140.06)	Docking station return.
20230108	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*GN84C6MD3	30.16	Monitor stand.
20230117	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	27.99	Security System.
20230122	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*JW8TZ1DQ3	56.00	Phone cases.
20230122	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	FEDEX 393605000449	27.04	Laptop repair shipping.
20230125	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM	(56.00)	Phone cases (return).
20230131	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	IN *MICROREPLAY, INC	968.00	Laptop repair.
				973.63	
20230105	MINUTELLI, DAWN	EDUCATIONAL SERVICES	DOLLAR TREE	58.42	Math Manipulatives.
20230108	MINUTELLI, DAWN	EDUCATIONAL SERVICES	AMAZON.COM*426JX9RY3	39.01	Books for ELA.
20230120	MINUTELLI, DAWN	EDUCATIONAL SERVICES	AMAZON.COM*DS20F4JK3 A	28.00	Professional Development Book: Literacy Learning for Infants, Toddlers and Preschoolers.
				125.43	
20230110	MURPHY, GRETCHEN	CARLTON OAKS	AMZN MKTP US*8Q63H18H3	370.44	Ear buds.
20230110	MURPHY, GRETCHEN	CARLTON OAKS	SMART AND FINAL 360	102.40	Good attendance rewards.
20230126	MURPHY, GRETCHEN	CARLTON OAKS	AMZN MKTP US*PH02G1SS3	241.35	Custodial - Hose Reel Cart.
				714.19	
20230106	OGDEN, LINDSAY	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	8.00	Supplemental Curriculum.
20230106	OGDEN, LINDSAY	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	6.00	Supplemental Curriculum.
20230110	OGDEN, LINDSAY	PRIDE ACADEMY	AMZN MKTP US*523U42043	76.47	Student behavior incentives.
20230111	OGDEN, LINDSAY	PRIDE ACADEMY	AMZN MKTP US*XA49T0X03	60.21	Student behavior incentives.
20230127	OGDEN, LINDSAY	PRIDE ACADEMY	FITNESS FINDERS INC	30.50	Student behavior incentives.
20230131	OGDEN, LINDSAY	PRIDE ACADEMY	CORWIN *LEARNING	399.00	Professional Development Conferenece.
				580.18	
20230106	OLANDER, MICHAEL	PUPIL SERVICES	AMZN MKTP US*LH7FL2ZN3	42.77	SPED Classroom supplies for Jessica Oconner.
20230106	OLANDER, MICHAEL	PUPIL SERVICES	SP MHS: MULTI HEALTH	35.00	Testing supplies SPED.
20230108	OLANDER, MICHAEL	PUPIL SERVICES	MAXI AIDS INC	15.54	VI supplies.
20230108	OLANDER, MICHAEL	PUPIL SERVICES	WESTERN PSYCHOLOGICAL	208.61	Testing supplies SPED.
20230109	OLANDER, MICHAEL	PUPIL SERVICES	AMZN MKTP US*KW0JZ5QL3	42.56	Toner for Preschool.
20230110	OLANDER, MICHAEL	PUPIL SERVICES	WWW.JESSIEGINSBURG.COM	99.00	SPED PD for Bartfield.
20230110	OLANDER, MICHAEL	PUPIL SERVICES	WESTERN PSYCHOLOGICAL	114.97	Protocols SPED.
20230113	OLANDER, MICHAEL	PUPIL SERVICES	HILTON	158.30	SPED PD for Rainbolt.
20230120	OLANDER, MICHAEL	PUPIL SERVICES	SOUTHWEST AIRLINES	152.95	SPED PD Rainbolt.
20230124	OLANDER, MICHAEL	PUPIL SERVICES	REV.COM	8.00	Pupil Services Transcription Service.
				877.70	

JANUARY 2023
P-CARD TRANSACTIONS

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20230108	PEABODY,LESLIE	TRANSPORTATION	DOUBLETREE	143.77	TLA hotel.
20230110	PEABODY,LESLIE	TRANSPORTATION	THOMSON WEST*TCD	155.04	Bus Driver Instructor course book.
20230122	PEABODY,LESLIE	TRANSPORTATION	AMAZON.COM*225E084I3	209.04	Black ink.
20230122	PEABODY,LESLIE	TRANSPORTATION	AMZN MKTP US*BH8SY80G3	109.05	Cyan ink.
				<u>616.90</u>	
20230112	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	SCHOOLHOUSE CONNECTION	450.00	Homeless Education Conference for K. Stretton.
20230119	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	VONS #1897	12.10	Supplies for board meeting.
20230120	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*IF1RW3IF3	17.69	OT supplies for special education student.
20230120	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*C161Q4NG3	32.16	Supplies for special education student.
20230120	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*SS5736A13	19.37	Supplies for social worker.
20230123	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*GJ94Q3SX3	74.34	OT supplies for special education student.
20230123	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*SG4TG6SB3	146.30	Supplies for social worker.
20230126	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	SDACAP.COM	125.00	San Diego Academy of Child Adolescent Academy registration for Tracie Perez.
				<u>876.96</u>	
20230120	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*1J2907M43	455.44	Computer monitors for ed. services.
20230124	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SAN DIEGO COUNTY SUPER	200.00	IRMA library certification course.
20230127	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*EL9GL7HH3	45.76	Laptop USB c adapter.
20230130	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*TT2190O43	75.41	USB c laptop adapter.
				<u>776.61</u>	
20230116	RAMIREZ,AMANDA	CARLTON HILLS	APPLE.COM/BILL	10.99	Music subscription.
20230124	RAMIREZ,AMANDA	CARLTON HILLS	FOOD4LESS #0349	17.94	Popsicles for kindness week reward and safety patrol payday.
20230129	RAMIREZ,AMANDA	CARLTON HILLS	DISNEYLAND TICKETS	10,360.00	Field trip.
				<u>10,388.93</u>	
20230120	REYNOSO,JOSE	FACILITIES, MAINTENANCE & OPERATIONS	USPS PO 0570200071	120.00	Stamps for warehouse the mail sorter was out of money until vendor added funds.
				<u>120.00</u>	
20230123	RICHARD,NONA	CARLTON OAKS	AMZN MKTP US*119D88MK3	14.00	Student Engagement.
20230125	RICHARD,NONA	CARLTON OAKS	FOOD4LESS #0349	45.05	Staff Meeting supplies.
20230129	RICHARD,NONA	CARLTON OAKS	KIDSBOOKS US	42.82	Reading Books 5th Grade; Bridge to Terabithia.
20230129	RICHARD,NONA	CARLTON OAKS	KIDSBOOKS US	96.17	Classroom Books for 5th; Bridge to Terabithia.
				<u>198.04</u>	
20230120	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*7Y9442LQ3	31.98	Behavior incentives, stickers, erasers and fidgets.
20230122	ROGERS,CHRISTOPHER	RIO SECO	AMZN MKTP US*NO0G300T3	39.75	Behavior incentives, stickers, erasers and fidgets.
				<u>71.73</u>	
20230106	SOUTHCOTT,STEPHANIE	RIO SECO	AMAZON.COM*SS7TM2T13 A	63.76	100th day supplies for kinder.
20230106	SOUTHCOTT,STEPHANIE	RIO SECO	SP MATH STACKERS	78.00	Math magnetic tiles for SDC.
20230112	SOUTHCOTT,STEPHANIE	RIO SECO	WF* WAYFAIR3857737597	572.00	Instructional table for SDC.
20230119	SOUTHCOTT,STEPHANIE	RIO SECO	AMZN MKTP US*5U0TB94J3	14.00	Parent notes.
				<u>727.76</u>	
20230115	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	LIONS GATE HOTEL	119.90	Lodging.
20230115	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SQ *THE OFFICER'S CLUB	30.05	Lunch.
20230115	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	UBER TRIP	29.98	Travel.
20230116	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SDIA AIRPORT PARKING	64.00	Parking.
20230116	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SOUTHWEST AIRLINES	59.99	Travel.
20230124	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	USPS PO 0570200071	126.00	Stamps for the warehouse.
				<u>429.92</u>	
20230118	TOMLINSON,ANGELA	COMMUNITY COLLABORATIVE	COMMITTEE FOR CHILDREN	113.14	Counselor Second Step Supplies for Courtney.
20230126	TOMLINSON,ANGELA	COMMUNITY COLLABORATIVE	VONS #1897	204.00	Buss passes for homeless family.
				<u>317.14</u>	
				<u><u>42,185.85</u></u>	

Consent Item D.3.1.

Approval of Memorandum of Understanding
with California State University's CalState
TEACH Program for Student Teacher
Placement

Prepared by Dr. Stephanie Pierce
March 7, 2023

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers and interns. Santee School District has received a Memorandum of Understanding with California State University Cal State TEACH Program. The terms of this agreement shall remain in effect for three years, ending January 2026.

RECOMMENDATION:

Administration recommends that the Memorandum of Understanding with California State University Cal State Teach Program be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the District general fund.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing interns and student teachers in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.3.1.

**POINT LOMA NAZARENE UNIVERSITY
SCHOOL OF EDUCATION**

**Student Teaching/Clinical Practice Partnership Agreement with Cooperating School
District**

This Student Teaching/Clinical Practice Agreement (“Agreement”) is entered into between Point Loma Nazarene University (“PLNU” or “University”) and the **Santee School District** (the “District”).

Whereas, the University’s curriculum requires teaching program candidates to complete a student teaching experience working under the supervision of a certified teacher (“Student Teaching/Clinical Practice”); and

Whereas, the District wishes to aid in the educational development of the University’s students and is willing to make its premises and certified teachers available for Student Teaching/Clinical Practice; and

Whereas, the parties wish to document the guidelines, policies, and procedures for the placement of University students in Student Teaching/Clinical Practice within the District;

Now, therefore, the parties agree as follows:

I. General Terms

- A. The District will validate the completion of California Teacher requirements at a proficient level for candidates seeking graduate course credit for meeting formative assessment and induction standards.
- B. The District will accept University students for Student Teaching/Clinical Practice (a “Student Teaching/Clinical Practice Candidate”) for the times and durations set forth by the University and agreed to by the District. The District reserves the right to accept only the number of Student Teaching/Clinical Practice Candidates it deems to be feasible at any given time.
- C. A Student Teaching/Clinical Practice Candidate’s normal teaching load shall be the same as the certified teacher to whom the candidate is assigned. The Student Teaching/Clinical Practice Candidate’s other duties shall include, but are not limited to, classroom observation, classroom teaching, development of unit and daily lesson plans, diagnosis of student learning problems, tutoring of students, grading and recording of student assignments, and assistance with record keeping. Additional assignments outside of the confines of the classroom may include, but are not limited to, lunchroom supervision, playground supervision, hallway duty, bus duty, faculty meetings, Individualized Education Program (IEP) meetings, professional development meetings, and parent-teacher conferences.
- D. The University will inform the District of length of placement when making requests for placement.
- E. Student Teaching/Clinical Practice Candidates are required to follow the academic calendar of the District.

- F. The District shall appoint a certified teacher to supervise each Student Teaching/Clinical Practice Candidate (a “Cooperating Teacher”). Cooperating Teachers shall meet the following criteria:
1. The Cooperating Teacher shall be a full-time member of the District’s faculty.
 2. The Cooperating Teacher must have taught for a minimum of three (3) years and have been employed by the District for at least one year.
 3. The Cooperating Teacher must hold credentials in the field in which he/she is teaching.
 4. The Cooperating Teacher must approve of having a Student Teaching/Clinical Practice Candidate assigned to them.
 5. The Cooperating Teacher must meet all requirements of applicable credentialing agencies, including the California Commission on Teacher Credentialing (“CCTC”).
- G. The Dean of the School of Education shall designate an appropriate person to supervise the Student Teaching/Clinical Practice Candidate (the “University Supervisor”) in accordance with all CCTC requirements. The University Supervisor will guide, counsel, instruct, and supervise Student Teaching/Clinical Practice Candidates. The University Supervisor’s major responsibilities include, but are not limited to:
1. Conferencing with Cooperating Teachers to whom the Student Teaching/Clinical Practice Candidates are assigned about the expectations of the University and District.
 2. Providing the Cooperating Teacher with University resources for supervising a Student Teaching/Clinical Practice Candidate.
 3. Serving as the first point of contact for the University.
 4. Monitoring the Student Teaching/Clinical Practice Candidate’s progress.
 5. Observing, critiquing, and conferencing with the Student Teaching/Clinical Practice Candidate at least three times during the Student Teaching/Clinical Practice placement.
 6. Providing frequent feedback to the Student Teaching/Clinical Practice Candidate and Cooperating Teacher regarding progress, problems, and recommendations.
 7. Being available to address the needs of both the Student Teaching/Clinical Practice Candidate and the Cooperating Teacher.
 8. Following consultation with the Cooperating Teacher, issuing a final grade to the Student Teaching/Clinical Practice Candidate.
- H. To the extent permitted by Federal, State, and local laws and regulations, and in a manner consistent with the District’s confidentiality requirements and policies, the District shall

allow the Student Teaching/Clinical Practice Candidate access to information, including relevant documentation and reports.

- I. University Students shall not be considered employees of the District and are not covered by any District compensation program or other insurance.

II. Removal of Student Teaching/Clinical Practice Candidates

The District will notify the University in writing, prior to taking any action against a Student Teaching/Clinical Practice Candidate regarding any concerns or complaints about a Student's performance or unsatisfactory conduct in the Student Teaching/Clinical Practice. In such cases, the District will cooperate with the University to address the issues, including without limitation steps to further train the Student and remediate the concerns. Except in circumstances where a Student presents an immediate threat to the health and safety of the District's students or personnel, the District shall not remove a Student from its facilities or Student Teaching/Clinical Practice without engaging in the process described above.

III. FERPA

Prior to the start of their placement, the University shall provide training to Student Teaching/Clinical Practice Candidates concerning the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA") and its implementing regulations. As part of this training, the University shall instruct candidates about their legal obligation to comply with FERPA and its implementing regulations with respect to confidential information the candidate encounters during his/her Student Teaching/Clinical Practice.

IV. Background Checks

For each Student Teaching/Clinical Practice Candidate, the University shall cause to be performed a criminal background check that complies with the minimum requirements set by the State of California. Prior to a Student Teaching/Clinical Practice Candidate beginning their student teaching experience, the University shall review the results and exclude from participation any candidate whose background check would preclude the candidate from serving in the planned student teaching experience. Additionally, all Student Teaching/Clinical Practice candidates will be required to obtain and maintain a valid and current Certificate of Clearance from the CCTC before beginning their student teaching experience and for the duration of their student teaching experience

V. Non-Discrimination

The parties agree that neither will unlawfully discriminate in the selection of, or acceptance or participation by, any Student Teaching/Clinical Practice Candidate pursuant to this Agreement on the basis of race, creed, color, national origin, religion, sex, disability, age, veterans' status, marital status, citizenship, or any other characteristic protected by law.

VI. Compliance with Other Laws

The University and District shall comply with all Federal, State, and local laws and regulations that are applicable to the subject matter of this Agreement.

VII. General Liability Insurance

Both parties shall maintain in force during the term of this Agreement, bodily injury, property damage, and professional liability insurance, with coverage of at least \$1,000,000 per occurrence and an annual aggregate of \$3,000,000 per occurrence, insuring itself and its agents and employees for their acts, failures to act, or negligence rising out of, or caused by, the activity which is the subject of this Agreement. Each party will provide the other proof of such insurance upon request.

VIII. Mutual Indemnification

Each party shall indemnify, defend and hold harmless the other party, the other party's affiliates, and their respective trustees, directors, officers, employees, students, faculty, agents, representatives, successors and assigns (collectively "Indemnified Parties") against all damages, claims, actions, liabilities, losses and other expenses, including without limitation reasonable attorney's fees, expert witness fees, consultant fees and other costs, incurred by or asserted against Indemnified Parties, whether or not a lawsuit or other proceeding is filed ("Claims"), that in any way arise out of or relate to (a) the indemnifying party's acts, omissions, negligence or willful misconduct with respect to its performance under this Agreement; and/or (b) the indemnifying party's non-compliance with any applicable Federal, State or local laws, rules or regulations with respect to its performance under this Agreement; provided, however, that an indemnifying party's indemnity hereunder shall not apply or extend to any acts or omissions of the other party or its representatives.

IX. Applicable Law

This Agreement shall be governed by and construed in accordance with the law of the State of California and Federal law.

X. Severability

In the event any provision of this Agreement is held by a court to be illegal, void, or otherwise unenforceable, all other provisions of this Agreement shall continue in full force and effect to the maximum extent permitted by law.

XI. Term/Termination

The initial term of this Agreement will be for three (3) academic years and shall extend from **September 1st, 2023, through August 31st, 2026**. This Agreement may be extended for successive one (year) academic year periods by mutual written consent of the parties.

Either party may terminate this Agreement, with or without cause, by providing 60 days' written notice to the other party. However, in the event either party terminates the Agreement, Student Teaching/Clinical Practice Candidates that have already been placed shall be permitted to complete their placement unless the candidate is otherwise removed pursuant to Section II of this Agreement.

XII. Additional Terms

- A. This Agreement is not intended to create any rights or interests for any other person or entity other than the University or District.
- B. Neither party may assign this Agreement, nor the duties and responsibilities contained herein, without the prior written consent of the other party.

- C. The University and District are independent entities and neither shall have, nor exercise, any control over the means, manner, or method by which the other performs its obligations under this Agreement. Nothing in this Agreement is intended or shall be construed to create an agency relationship, employment relationship, or joint venture between the parties. Neither party may use the other's name in a manner that is reasonably likely to suggest that the two are related without first obtaining the written consent of the other party. Furthermore, neither party intends for this Agreement to alter in any way their respective rights or their legal obligations.

- D. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior or contemporaneous communications, negotiations, and agreements, written or oral, regarding the subject matter hereto. No modification of or amendment or waiver to this Agreement will be effective unless in writing and signed by each of the parties.

- E. Failure by either party at any time to require strict performance of any provision of this Agreement shall not constitute a waiver of that provision nor in any way limit enforcement of the provision.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below.

For Point Loma Nazarene University:

Name: Kerry D. Fulcher, Ph.D.
 Title: Provost and Chief Academic Officer
 Address: Point Loma Nazarene University
 3900 Lomaland Dr.
 San Diego, CA 92106

_____ Date: _____
 Authorized Signature

PLNU Contact:

Name: Deborah E. Erickson, Ed.D.
 Title: Dean, School of Education
 Address: Point Loma Nazarene University
 4007 Camino Del Rio South, Suite 400
 San Diego, CA 92108

For the District:

Name (Print): _____

Address (Print): _____

Title: _____

_____ Date _____
 Authorized Signature

Consent Item D.3.2.

Approval of Student Teaching/Clinical Practice Partnership Agreement with Point Loma Nazarene University

Prepared by Dr. Stephanie Pierce
March 7, 2023

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers. Santee School District has received a Student Teaching Agreement with Point Loma Nazarene University for this purpose. The term of this agreement shall commence on September 1, 2023 through August 31, 2026.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Student Teaching/Clinical Practice Partnership with Point Loma Nazarene University for teacher education fieldwork.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the general fund. No payment will be received from Point Loma Nazarene University for placement of student teachers.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing interns and student teachers in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.3.2.

**POINT LOMA NAZARENE UNIVERSITY
SCHOOL OF EDUCATION**

Fieldwork Placement Agreement with Cooperating School District

This Fieldwork Placement Agreement (“Agreement”) is entered into between Point Loma Nazarene University (“PLNU” or “University”) and the **Santee School District** (the “District”).

Whereas, the University's curriculum requires its Advanced Program Candidates to complete a fieldwork experience working under the supervision of a University site supervisor and its Teaching Candidates to complete a fieldwork experience working under the supervision of a credentialed district teacher (“collectively, "Fieldwork Candidates"");

Whereas, the District wishes to aid in the educational development of the University’s Fieldwork Candidates and is willing to make its premises, faculty and students available for fieldwork practice; and

Whereas, the parties wish to document the guidelines, policies, and procedures for the placement of the University Fieldwork Candidates completing fieldwork experiences within the District;

Now, therefore, the parties agree as follows:

I. General Terms

- A. The District will accept Fieldwork Candidates for fieldwork practice for the times and durations set forth by the University and agreed to by the District. The District reserves the right to accept only the number of Fieldwork Candidates it deems to be feasible in light of available District faculty at any given time.
- B. The Fieldwork Candidate’s other duties may include, but are not limited to, classroom observation, classroom teaching, diagnosis of student learning problems, tutoring of students, grading and recording of student assignments, and assistance with record keeping. Additional assignments outside of the confines of the classroom may include, but are not limited to, lunchroom supervision, playground supervision, hallway duty, bus duty, faculty meetings, Individualized Education Program (IEP) meetings, professional development meetings, and parent-teacher conferences and working with individual and small groups of students.
- C. Fieldwork Candidates are required to follow the academic calendar of the District.
- D. The District shall appoint a certified teacher to supervise each Fieldwork Candidate (“District Site Supervisor”). District Site Supervisors shall meet the following criteria:
 - 1. The District Site Supervisor shall be a full-time member of the District’s faculty.
 - 2. The District Site Supervisor must have a minimum of 3 years teaching experience in the area of their credential and have been employed by the District for at least one year.
 - 3. The District Site Supervisor must hold credentials in the field in which he/she is teaching.

4. The District Site Supervisor must approve of having a Fieldwork Candidate assigned to them.
 5. The District Site Supervisor must meet all requirements of applicable credentialing agencies, including the California Commission on Teacher Credentialing (“CCTC”).
- E. The University’s Dean of the School of Education shall also designate an appropriate person to supervise the Fieldwork Candidate (the “PLNU Site Supervisor”) in accordance with all CCTC requirements. The PLNU Site Supervisor will guide, counsel, instruct, and supervise Fieldwork Candidates. The PLNU Site Supervisor’s major responsibilities include, but are not limited to:
1. Conferencing with District Site Supervisors to whom the Fieldwork Candidates are assigned about the expectations of the University and District.
 2. Providing the District Site Supervisor with University resources for supervising a Fieldwork Candidate.
 3. Serving as the first point of contact for the University.
 4. Monitoring the Fieldwork Candidate’s progress.
 5. Observing, critiquing, and conferencing with the Fieldwork Candidate at least three times during the Fieldwork placement.
 6. Providing frequent feedback to the Fieldwork Candidate and District Site Supervisor regarding progress, problems, and recommendations.
 7. Being available to address the needs of both the Fieldwork Candidate and the District Site Supervisor.
 8. Following consultation with the District Site Supervisor, issuing a final grade to the Fieldwork Candidate.
- F. To the extent permitted by Federal, State, and local laws and regulations, and in a manner consistent with the District’s confidentiality requirements and policies, the District shall allow the Fieldwork Candidate access to information, including relevant documentation and reports.
- G. Fieldwork Candidates shall not be considered employees of the District and are not covered by any District compensation program or other insurance.

II. Removal of Fieldwork Candidates

The District will notify the University in writing, prior to taking any action against a Fieldwork Candidate regarding any concerns or complaints about a Fieldwork Candidate’s performance or unsatisfactory conduct in the field placement. In such cases, the District will cooperate with the University to address the issues, including without limitation steps to further train the Fieldwork Candidate and remediate the concerns. Except in circumstances where a Fieldwork Candidate

presents an immediate threat to the health and safety of the District's students or personnel, the District shall not remove a Fieldwork Candidate from its facilities or fieldwork without engaging in the process described above.

III. FERPA

Prior to the start of their placement, the University shall provide training to Fieldwork Candidates concerning the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA") and its implementing regulations. As part of this training, the University shall instruct Fieldwork Candidates about their legal obligation to comply with FERPA and its implementing regulations with respect to confidential information the Fieldwork Candidate encounters during his/her fieldwork placement.

IV. Background Checks

For each Fieldwork Candidate, the University shall cause to be performed a criminal background check that complies with the minimum requirements set by the State of California. Prior to a Fieldwork Candidate beginning their field experience, the University shall review the results and exclude from participation any candidate whose background check would preclude the candidate from serving in the planned field experience. Additionally, all Fieldwork Candidates will be required to obtain and maintain a valid and current Certificate of Clearance from the CCTC before beginning their field experience and for the duration of their field experience.

V. Non-Discrimination

The parties agree that neither will unlawfully discriminate in the selection of, or acceptance or participation by, any Fieldwork Candidate pursuant to this Agreement on the basis of race, creed, color, national origin, religion, sex, disability, age, veterans' status, marital status, citizenship, or any other characteristic protected by law.

VI. Compliance with Other Laws

The University and District shall comply with all Federal, State, and local laws and regulations that are applicable to the subject matter of this Agreement.

VII. General Liability Insurance

Both parties shall maintain in force during the term of this Agreement, bodily injury, property damage, and professional liability insurance, with coverage of at least \$1,000,000 per occurrence and an annual aggregate of \$3,000,000 per occurrence, insuring itself and its agents and employees for their acts, failures to act, or negligence rising out of, or caused by, the activity which is the subject of this Agreement. Each party will provide the other proof of such insurance upon request.

VIII. Mutual Indemnification

Each party shall indemnify, defend and hold harmless the other party, the other party's affiliates, and their respective trustees, directors, officers, employees, students, faculty, agents, representatives, successors and assigns (collectively "Indemnified Parties") against all damages, claims, actions, liabilities, losses and other expenses, including without limitation reasonable attorney's fees, expert witness fees, consultant fees and other costs, incurred by or asserted against Indemnified Parties, whether or not a lawsuit or other proceeding is filed ("Claims"), that in any

way arise out of or relate to (a) the indemnifying party's acts, omissions, negligence or willful misconduct with respect to its performance under this Agreement; and/or (b) the indemnifying party's non-compliance with any applicable Federal, State or local laws, rules or regulations with respect to its performance under this Agreement; provided, however, that an indemnifying party's indemnity hereunder shall not apply or extend to any acts or omissions of the other party or its representatives.

IX. Applicable Law

This Agreement shall be governed by and construed in accordance with the law of the State of California and federal law.

X. Severability

In the event any provision of this Agreement is held by a court to be illegal, void, or otherwise unenforceable, all other provisions of this Agreement shall continue in full force and effect to the maximum extent permitted by law.

XI. Term/Termination

The initial term of this Agreement will be for three (3) academic years and shall extend from **September 1st, 2023, through August 31st, 2026**. This Agreement may be extended for successive one (year) academic year periods by mutual written consent of the parties.

Either party may terminate this Agreement, with or without cause, by providing 60 days' written notice to the other party. However, in the event either party terminates the Agreement, Fieldwork Candidates that have already been placed shall be permitted to complete their placement unless the Fieldwork Candidate is otherwise removed pursuant to Section II of this Agreement.

XII. Additional Terms

- A. This Agreement is not intended to create any rights or interests for any other person or entity other than the University or District.
- B. Neither party may assign this Agreement, nor the duties and responsibilities contained herein, without the prior written consent of the other party.
- C. The University and District are independent entities and neither shall have, nor exercise, any control over the means, manner, or method by which the other performs its obligations under this Agreement. Nothing in this Agreement is intended or shall be construed to create an agency relationship, employment relationship, or joint venture between the parties. Neither party may use the other's name in a manner that is reasonably likely to suggest that the two are related without first obtaining the written consent of the other party. Furthermore, neither party intends for this Agreement to alter in any way their respective rights or their legal obligations.
- D. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior or contemporaneous communications, negotiations, and agreements, written or oral, regarding the subject matter hereto. No modification or amendment or waiver to this Agreement will be effective unless in writing and signed by each of the parties.

E. Failure by either party at any time to require strict performance of any provision of this Agreement shall not constitute a waiver of that provision nor in any way limit enforcement of the provision. [signatures on following page]

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below.

For Point Loma Nazarene University:

Name: Kerry D. Fulcher, Ph.D.
Title: Provost and Chief Academic Officer
Address: Point Loma Nazarene University
3900 Lomaland Dr.
San Diego, CA 92106

Authorized Signature Date: _____

PLNU Contact:

Name: Deborah E. Erickson, Ed.D.
Title: Dean, School of Education
Address: Point Loma Nazarene University
4007 Camino Del Rio South, Suite 400
San Diego, CA 92108

For the District:

Name (Print): _____

Address (Print): _____

Title: _____

Authorized Signature Date: _____

Consent Item D.3.3.

Approval of Fieldwork Placement Agreement
with Point Loma Nazarene University

Prepared by Dr. Stephanie Pierce
March 7, 2023

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide fieldwork placement experience for university students. Santee School District has received a Fieldwork Placement Agreement with Point Loma Nazarene University for this purpose. The term of this agreement shall commence on September 1, 2023 through August 31, 2026.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Fieldwork Placement Agreement with Point Loma Nazarene University for teacher education fieldwork.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the general fund. No payment will be received from Point Loma Nazarene University for fieldwork placement.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing interns and student teachers in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.3.3.

**POINT LOMA NAZARENE UNIVERSITY
SCHOOL OF EDUCATION**

Teaching Internship Agreement with Cooperating School District

This Internship Agreement (“Agreement”) is entered into between Point Loma Nazarene University (“PLNU” or “University”) and the **Santee School District** (the “District”).

Whereas, the University’s intern curriculum requires candidates to complete an internship working under the supervision of a District provided coach (“Internship”); and

Whereas, the District wishes to aid in the educational development of the University’s students and is willing to employ and support Internships by providing designated and qualified District personnel as support (“District Provided Coach(es)”); and

Whereas, the parties wish to document the guidelines, policies, and procedures for the placement of University students in Internships within the District;

Now, therefore, the parties agree as follows:

I. Duties of the District

- A. The District will hire University students for Internships (an “Intern” or “Teaching Intern”). The District reserves the right to hire only the number of Interns it deems to be feasible and is able to support at any given time.
- B. The District will assign Interns to positions that are authorized to be performed by holders of multiple subject, single subject and special education, with a load that is appropriate for a beginning teacher, and that will enable the adequate time necessary to complete concurrent credential coursework.
- C. The District will place each Intern with a District Provided Coach preferably at the same site as the Intern and with experience in the curricular area, grade level, or services area assigned to the Intern.
- D. The District will compensate Interns with a salary that is not less than the minimum salary required by California law and applicable credentialing agencies, including the California Commission on Teacher Credentialing (“CCTC”).
- E. The District will provide support and supervision for Interns in a manner consistent with California law and applicable credentialing agencies, and in full accordance with CCCT guidelines.

- F. The District will provide sufficient resources to support Internships, including protected time for District Provided Coaches to provide support and mentoring to Teaching Interns within the school day.
- G. The District will provide Interns with clear terms of employment in writing no later than the first day of classes of the relevant school year. This notice shall identify and include contact information about the Intern's District Provided Coach.
- H. The District will identify a District Provided Coach who is immediately available to assist Teaching Interns with planning lessons that are appropriately designed and differentiated for English Learners, for assessing language needs and progress, and to support language accessible instruction.
- I. The District will provide professional development to its District Provided Coaches to ensure the quality of the internship experience.
- J. The District will ensure that all District and site administrative staff respect the confidentiality between the District Provided Coach and Intern. Internship activities will not have a relationship to District evaluation.
- K. The District will only hire as Interns candidates who meet the requirements necessary for obtaining an intern credential.
- L. The District will participate in the evaluation of the University's Internship program pursuant to the criteria and process established by the University.

II. Duties of the University

- A. The University will designate a member of its faculty in teacher education to provide leadership for its Internship program, support to its Interns, and to coordinate and communicate with the District as a main point of contact on behalf of the University ("University Supervisor"). This shall be done at the University's sole expense.
- B. The University will ensure that its Teaching Interns meet the following requirements necessary to acquire an intern teaching credential:
 1. Bachelors' degree from an accredited school of higher education
 2. Subject matter competency
 3. Passage of California Basic Educational Skills Test ("CBEST")
 4. Demonstrate knowledge of the United States Constitution by completing a college level course, or a college level examination in the subject
 5. Completion of 120 pre-service hours

The University will make application for the intern credential for those meeting the requirements.

- C. The University will enhance the Intern’s growth and development by providing quality coursework, seminars, and experiences to complete the preliminary credential.
- D. During the term of each University quad, the University Supervisor will make four (4) visits to the Intern’s designated classroom to assist and support the Teaching Intern.
- E. The University will ensure the quality of the Internship experience through the providing of professional development. University Supervisors will work with the Teaching Intern and their District Provided Coach in designing appropriate activities that support the Intern’s work with students who require specialized or modified instruction in both the English language and their academic courses (“English Learners”).
- F. The University will notify the District in the event that an Intern is not maintaining enrollment and/or responsibilities in courses necessary to complete the Teaching Internship requirements.
- G. The University will provide advising and transitional assistance to Teaching Interns preparing to enter the Induction program.

III. Removal of Interns

The District will notify the University in writing, prior to taking any action against an Intern regarding any concerns or complaints about the Intern’s performance or unsatisfactory conduct in the Internship. In such cases, the District will cooperate with the University to address the issues, including without limitation steps to further support the Intern and remediate the concerns. Except in circumstances where an Intern presents an immediate threat to the health and safety of the District’s students or personnel, the District shall not remove an Intern from its facilities or Internship without engaging in the process described above.

IV. FERPA

Prior to the start of their placement, the University shall provide training to Interns concerning the Family Educational Rights and Privacy Act of 1974, as amended (“FERPA”) and its implementing regulations. As part of this training, the University shall instruct Interns about their legal obligation to comply with FERPA and its implementing regulations with respect to confidential information the Intern may encounter during his/her Internship.

V. Non-Discrimination

The parties agree that neither will unlawfully discriminate in the selection of, or acceptance or participation by, any Teaching Intern pursuant to this Agreement on the basis of race,

creed, color, national origin, religion, sex, disability, age, veterans' status, marital status, citizenship, or any other characteristic protected by law.

VI. Compliance with Other Laws

The University and District shall comply with all Federal, State, and local laws and regulations that are applicable to the subject matter of this Agreement.

VII. General Liability Insurance

Both parties shall maintain in force during the term of this Agreement, bodily injury, property damage, and professional liability insurance, with coverage of at least \$1,000,000 per occurrence and an annual aggregate of \$3,000,000 per occurrence, insuring itself and its agents and employees for their acts, failures to act, or negligence rising out of, or caused by, the activity which is the subject of this Agreement. Each party will provide the other proof of such insurance upon request. The University shall also require Teaching Interns to carry professional liability insurance as a requirement of its program.

VIII. Mutual Indemnification

Each party shall indemnify, defend and hold harmless the other party, the other party's affiliates, and their respective trustees, directors, officers, employees, students, faculty, agents, representatives, successors and assigns (collectively "Indemnified Parties") against all damages, claims, actions, liabilities, losses and other expenses, including without limitation reasonable attorney's fees, expert witness fees, consultant fees and other costs, incurred by or asserted against Indemnified Parties, whether or not a lawsuit or other proceeding is filed ("Claims"), that in any way arise out of or relate to (a) the indemnifying party's acts, omissions, negligence or willful misconduct with respect to its performance under this Agreement; and/or (b) the indemnifying party's non-compliance with any applicable Federal, State or local laws, rules or regulations with respect to its performance under this Agreement; provided, however, that an indemnifying party's indemnity hereunder shall not apply or extend to any acts or omissions of the other party or its representatives.

IX. Applicable Law

This Agreement shall be governed by and construed in accordance with the law of the State of California and Federal law.

X. Severability

In the event any provision of this Agreement is held by a court to be illegal, void, or otherwise unenforceable, all other provisions of this Agreement shall continue in full force and effect to the maximum extent permitted by law.

XI. Term/Termination

The initial term of this Agreement will be for three (3) academic years and shall extend from, **September 1st, 2023, through August 31st, 2026**. This Agreement may be extended for successive one (year) academic year periods by mutual written consent of the parties.

Either party may terminate this Agreement, with or without cause, by providing 60 days' written notice to the other party. However, in the event either party terminates the Agreement, Teaching Interns that have already been placed shall be permitted to complete their placement unless the candidate is otherwise removed pursuant to Section III of this Agreement.

XII. Additional Terms

- A. This Agreement is not intended to create any rights or interests for any other person or entity other than the University or District.
- B. Neither party may assign this Agreement, nor the duties and responsibilities contained herein, without the prior written consent of the other party.
- C. The University and District are independent entities and neither shall have, nor exercise, any control over the means, manner, or method by which the other performs its obligations under this Agreement. Nothing in this Agreement is intended or shall be construed to create an agency relationship, employment relationship, or joint venture between the parties. Neither party may use the other's name in a manner that is reasonably likely to suggest that the two are related without first obtaining the written consent of the other party. Furthermore, neither party intends for this Agreement to alter in any way their respective rights or their legal obligations.
- D. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior or contemporaneous communications, negotiations, and agreements, written or oral, regarding the subject matter hereto. No modification of or amendment or waiver to this Agreement will be effective unless in writing and signed by each of the parties.
- E. Failure by either party at any time to require strict performance of any provision of this Agreement shall not constitute a waiver of that provision nor in any way limit enforcement of the provision.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates set forth below.

[Signature block on following page (page 6/6)]

For Point Loma Nazarene University:

Name: Kerry D. Fulcher, Ph.D.
Title: Provost and Chief Academic Officer
Address: Point Loma Nazarene University
3900 Lomaland Dr.
San Diego, CA 92106

_____ Date: _____
Authorized Signature

PLNU Contact:

Name: Deborah E. Erickson, Ed.D.
Title: Dean, School of Education
Address: Point Loma Nazarene University
4007 Camino Del Rio South, Suite 400
San Diego, CA 92108

For the District:

Name (Print): _____

Address (Print): _____

Title: _____

_____ Date _____
Authorized Signature

Consent Item D.3.4.

Approval of Teaching Internship Agreement with Point Loma Nazarene University for Student Intern Placement

Prepared by Dr. Stephanie Pierce
March 7, 2023

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student interns. Santee School District has received a Teaching Internship Agreement for Student Interns with Point Loma Nazarene University for this purpose. The term of this agreement shall commence on September 1, 2023 through August 31, 2026.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Teaching Internship Agreement for Student Interns with Point Loma Nazarene University for teacher education fieldwork.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The student intern will be placed on the certificated salary schedule as deemed appropriate.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing interns in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.3.4.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Fabyan, Julia	Long-Term LOA		Family Care	Approve	08-23 to 06-24
2. Goda, Arianna	Long-Term LOA		Personal	Approve	08-23 to 06-24
3. Hensley, Emily	Long-Term LOA		Personal	Approve	08-23 to 06-24
4. Medina, Brianna	Long-Term LOA		Family Care	Approve	08-23 to 06-24
5. Pezanoski, Joanna	Long-Term LOA		Personal	Approve	08-23 to 06-24
6. Rosa, Shawna	Long-Term LOA		Family Care	Approve	08-23 to 06-24
7. Van Dyke, Jamie	Long-Term LOA		Personal	Approve	08-23 to 06-24

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Schmitt, Christina	Hill Creek	III-02	Resignation	06-14-23

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Aldous, Sarah	Business Services	Executive Assistant I 8/4 / 8.0 hrs #10327252		\$83,163.00	03-20-2023

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. White, Sheila	Business Services	Coordinator, Payroll Services 14/6 / 8.0 hrs #30018354 to <i>Coordinator, Payroll Services</i> 14/6+PGI#1 / 8.0 hrs #3008354	\$7,920.83	\$7,938.83	01-01-23

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Fielding, Ashley	Human Resources	Personnel Technician	Resignation	03-03-23
2. Moya, Kellie	Cajon Park	Food Service Worker III	Resignation	03-14-23
3. Shelley, Jesse	Rio Seco	Campus Aide	Resignation	03-07-23

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2.
Prepared by Tim Larson
March 7, 2023

Adoption of Resolution No. 2021-18 for Release
of Temporary Certificated Non-Management
Employees

BACKGROUND:

In order to release temporary certificated employees, the Board must serve notice to those employees who may not be offered employment for the next school year. Since the final impact of leaves, retirements, and other attrition is unknown at this time, the District has a practice of serving a notice of release to all temporary teachers. This notice does not impact the employees' rights for consideration of employment based upon need during the next school year.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 2223-08, regarding the release of temporary certificated non-management employees.

If the District is in a position to increase the number of classroom teachers to meet the demand, the District may hire back the appropriate number of temporary teachers in alignment with any increase in enrollment.

FISCAL IMPACT:

Fiscal impact is unknown at this time due to class reorganization.

STUDENT ACHIEVEMENT IMPACT:

There is no student achievement impact.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

SANTEE SCHOOL DISTRICT
Resolution No. 2223-08

WHEREAS, the following employees, designated by employee number, are temporary and/or probationary employees of the District hired for the 2022-2023 school year; and

645477	601480	282610	487617	391746
625893	542256	459528	617429	438046
650394	602851	637647	530908	618043
619644	606680	607677	626393	510287
641295	648838	648673	487621	

WHEREAS, Education Code section 44954 authorizes Governing Boards of school districts to release temporary employees and not reelect them for the following school year; and

WHEREAS, Education Code Section 44929.21 requires that the Governing Board, on or before March 15th of the second probationary year, shall notify a probationary employee, in a position requiring certification qualifications, of the decision to reelect or not reelect the employee to such a position for the next succeeding school year; and

WHEREAS, the Governing Board of the Santee School District has determined to release the aforementioned employees, effective June 14, 2023; and

BE IT THEREFORE RESOLVED, the Board hereby directs that a notice of release be sent by the District to the aforementioned employees notifying the employees of the Governing Board's decision to not reelect him/her for the 2023-2024 school year.

ADOPTED by the Governing Board of Santee School District this 7th day of March 2023.

YES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO

I, Dustin Burns, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Dustin Burns
Clerk of the Board of Education

March 7, 2023
Date

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Kristin Baranski
March 7, 2023

Approval of Employment Contract:
• Assistant Superintendent of Human
Resources/Pupil Services, 2023-2026

BACKGROUND:

With the upcoming retirement of Mr. Tim Larson, Assistant Superintendent of Human Resources/Pupil Services in August, this evening Superintendent Baranski is recommending the appointment of Mr. David MacLeod as the new Assistant Superintendent of Human Resources/Pupil Services, effective July 1, 2023.

Mr. MacLeod has been serving as Superintendent/Principal of Warner Unified School District since 2017. Prior to his tenure at Warner Unified School District, Mr. MacLeod served in Poway Unified School District as a Teacher, Teacher on Special Assignment, Assistant Principal, and Principal from 2006-2017.

Mr. MacLeod completed multiple leadership trainings including the Association of California School Administrators Human Resources Academy; Chief Innovation Officer Certification (a cohort of the Education Innovation Alliance); the Superintendents Leadership Series, and is currently attending the National Institute of School Leadership.

RECOMMENDATION:

It is recommended that the Board of Education approve the new employment contract for Mr. David MacLeod, Assistant Superintendent of Human Resources/Pupil Services, effective July 1, 2023 – June 30, 2026.

FISCAL IMPACT:

Based on the salary schedule placement and benefits, this position will cost the General Fund \$239,605.

STUDENT ACHIEVEMENT IMPACT:

Experienced, high quality leadership in all three major areas of District operations, Business Services, Educational Services, and Human Resources is important for the short-term and long-term operations and overall success of the District.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.1.

**EMPLOYMENT AGREEMENT BETWEEN THE SANTEE SCHOOL DISTRICT
AND
ASSISTANT SUPERINTENDENT, HUMAN RESOURCES AND PUPIL SERVICES**

THIS AGREEMENT is made this 7th day of March 2023 by and between the Governing Board (hereinafter "the Board") of and on behalf of the Santee School District (hereinafter "the District"), and David MacLeod, Assistant Superintendent of Human Resources and Pupil Services (hereinafter "the Assistant Superintendent"), subject to the following terms, conditions, and agreements:

1. **TERM.** The Board hereby employs the Assistant Superintendent for a period of three (3) years, beginning on July 1, 2023 and terminating on the 30th day of June 2026. The Board and the Assistant Superintendent acknowledge that this Agreement is entered into pursuant to Education Code section 35031. However, in the event the Board determines not to renew this Contract, it shall provide written notice to the Assistant Superintendent by March 15 of the expiration year. Failure to do so shall result in renewal for one (1) year under the same terms and conditions of the expiring Contract, with no step movement beyond the 2025-2026 salary.
2. **SALARY and SALARY ADJUSTMENTS.** The Assistant Superintendent's salary shall be based on the following salary rates for the term of this agreement, July 1, 2023 through June 30, 2026. Salary will be payable in equal monthly installments on the last day of each month. Step advancement on the salary schedule is based on satisfactory service during the previous year. The Board reserves the right to increase the annual salary rate of any or all years of the Assistant Superintendent's contract. The Assistant Superintendent's salary may be reduced if there is a financial crisis. Should the Assistant Superintendent retire during the fiscal years of this contract, any retroactive salary increase subsequently provided to district management for that particular fiscal year shall be provided to the salary of the Assistant Superintendent and reported to the Santee School District payroll staff and the State Teacher Retirement System.

2023-2024 Salary	\$185,120
2024-2025 Salary	\$192,525
2025-2026 Salary	\$200,226

3. **ADDITIONAL COMPENSATION AND PROFESSIONAL ACTIVITIES.** Educational advancements will be paid using the following stipend scale:
 - MA+15 Add \$ 500 to annual salary
 - MA+30 Add \$1,000 to annual salary
 - MA+45 Add \$1,500 to annual salary
 - Doctorate Add \$2,000 to annual salary

The District encourages the Assistant Superintendent to participate in professional organizations and activities. The District shall pay the Assistant Superintendent's membership dues in two (2) professional organizations of their choice.

4. **DUTIES AND AUTHORITY.** The Assistant Superintendent shall report directly to the District Superintendent. The Assistant Superintendent directs the human resources and pupil services departments and supervises personnel within those departments.
5. **FULL-TIME EMPLOYMENT.** The Assistant Superintendent agrees to devote full time and efforts to the position of Assistant Superintendent of the District. The Assistant Superintendent may undertake outside professional activities for remuneration including consulting, speaking, and writing provided that all such outside professional activities do not interfere with the Assistant Superintendent's ability to perform required duties under this Agreement. The Assistant Superintendent shall undertake outside professional activities for remuneration only on non-work days such as vacation days, holidays, or weekends.
6. **EVALUATION.** The District Superintendent may evaluate the Assistant Superintendent in writing at any time. Evaluations shall be based upon the current District goals, the Assistant Superintendent's job description, and applicable Board Policies and California law.
7. **HEALTH BENEFITS.** The District will provide the Assistant Superintendent with the following active and retiree benefits.

Active Benefits: The District shall pay the costs for medical, dental, vision, and life insurance benefits for the Assistant Superintendent ("Health and Welfare Benefits") up to \$12,000 annually. If the Health and Welfare Benefits selected by the Assistant Superintendent exceed the Maximum District Contribution, the Assistant Superintendent shall pay the additional costs or premiums through payroll deduction.

Retiree Benefits: Upon reaching the equivalent of ten 10 years of full service with district, the last five years of which must be consecutive and the employee must have reached or passed the age of 55 years, and be in a paid status the year of retirement, the District shall pay the costs for medical, dental, vision, and life insurance benefits for the Assistant Superintendent ("Health and Welfare Benefits") up to the cost of the existing coverage available to other certificated management employees ("Maximum District Contribution") at the time of retirement. If the Health and Welfare Benefits selected by the Assistant Superintendent exceed the Maximum District Contribution, the Assistant Superintendent shall pay the additional costs or premiums to the District monthly in advance until the month in which the Assistant Superintendent becomes eligible for Medicare.

8. **PROFESSIONAL SCHEDULE AND VACATION.** The Assistant Superintendent is a full-time certificated management employee and shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement. However, the Assistant Superintendent shall be entitled to twenty-five (25) working days annual vacation per year under this Agreement, excluding paid holidays, as calendared and approved by the Superintendent. The Assistant Superintendent is exempt from all overtime and for all compensatory time off.

Vacation days may be accumulated to a maximum of fifty (50) days. In the event the total number of accumulated vacation days exceeds fifty (50) days, vacation days shall be immediately scheduled to prevent further accumulation.

At the expiration or termination of this Agreement, the Assistant Superintendent shall be paid for all accrued but unused vacation to which he/she is entitled under this Agreement, at the salary rate effective during the school year in which the vacation was earned.

9. TERMINATION OF CONTRACT.

a. Termination for Cause:

The Assistant Superintendent shall fulfill all aspects of this Contract. Throughout the term of this Contract, the Assistant Superintendent shall be subject to discharge for cause. As such, the Board may terminate this Contract at any time in the event of a material breach thereof by the Assistant Superintendent, including but not limited to failure to perform his duties as specified hereunder (or in an applicable Job Description) or failure to abide by a lawful directive of the Superintendent or Board. Prior to discharge for cause, the Assistant Superintendent shall be provided with a written statement of charges and given an opportunity to respond orally or in writing to such charges. The Assistant Superintendent shall be entitled to appear personally before the Board to present any evidence or testimony to contest the statement of charges. The format will not be that of an evidentiary hearing. If the Assistant Superintendent chooses to be accompanied by legal counsel at such meeting, the Assistant Superintendent shall bear any associated cost. The Assistant Superintendent shall be provided a written decision setting forth the decision of the Board. Subject to judicial challenge, the decision of the Board shall be final and this Contract will terminate as of the date of that decision. In the event of termination as a result of material breach by the Assistant Superintendent, the Assistant Superintendent shall not be entitled to any compensation beyond the date of termination.

b. Termination by Assistant Superintendent:

Notwithstanding any other provisions of this Contract, the Assistant Superintendent shall have the option to terminate this Contract by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than sixty (60) days prior to said termination date. The Assistant Superintendent and Board may mutually agree to a termination notice of less than sixty (60) days.

c. Death of the Assistant Superintendent:

The death of the Assistant Superintendent automatically terminates this Contract effective immediately. In such event, all earned salary, unused accrued vacation, and other amounts due to the Assistant Superintendent at the time of the Assistant Superintendent's death shall be paid to the Assistant Superintendent's estate.

d. Termination Without Cause:

Notwithstanding any other provisions of this Contract, the Board, in its sole discretion, may terminate this Contract without cause at any time. If the Board elects the option to terminate the Contract without cause, it shall continue to pay

the Assistant Superintendent's base salary for a period of eighteen (18) months, or for the number of months remaining on the Contract if such remainder is less than eighteen (18) months, whichever is less. The calculation for purposes of the continued payments shall be based upon the rate of salary in effect on the date of the Notice of Termination. These payments will be discontinued at such time that the Assistant Superintendent accepts any other comparable position of employment.

Upon termination of this Contract pursuant to this section, the Assistant Superintendent shall also continue to receive the health insurance to which the Assistant Superintendent was previously entitled for an equivalent period, not to exceed eighteen (18) months, or until the Assistant Superintendent finds other employment which provides the Assistant Superintendent with comparable benefits, whichever occurs first.

In no case, upon termination of this Contract, shall the maximum cash settlement exceed an amount equal to the monthly base salary of the Assistant Superintendent multiplied by eighteen (18).

10. ABUSE OF OFFICE. Pursuant to Government Code sections 53243 et seq., in the event this contract is terminated, any cash settlement paid to the Assistant Superintendent related to such termination shall be fully reimbursed to the District if the Assistant Superintendent is convicted of a crime involving an abuse of office or position as described in Government Code section 53243.4. In addition, any funds paid for salary during a paid administrative leave pending an investigation into, or funds paid for criminal defense of, charges of abuse of office or position shall be fully reimbursed to the District in the event the Assistant Superintendent is convicted of such crime. Any such required reimbursement shall be made within thirty (30) days of conviction, regardless of any appeal, and may be deducted from future wages, settlements, or payments (including under Section 11, below) owed to the Assistant Superintendent. Nothing contained herein shall preclude other means of obtaining reimbursement.
11. SAVINGS PROVISION. This contract is subject to all applicable laws of the State of California and the rules and regulations of the State Board of Education. If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall be severed from this Agreement, but all other provisions will continue in full force and effect.

IN WITNESS WHEREOF, we affix our signature to this Agreement as the full and complete understanding of the contractual relationship between the parties hereto. This contract can be modified only in writing, duly executed by the parties hereto or their successors in interest.

GOVERNING BOARD OF THE
SANTEE SCHOOL DISTRICT

David MacLeod, Assistant
Superintendent, Human Resources and
Pupil Services

Dianne El-Hajj, President

Date

Ken Fox, Vice President

Dustin Burns, Clerk

Barbara Ryan, Member

Elana Levens-Craig, Member

March 7, 2023

Governing Board Approval Date

BACKGROUND:

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years.

Provided for the Board's review and approval is the interim report as of January 31, 2023 for the Santee School District. Copies of the interim report for the public's review will be available at the meeting or upon a request to the Fiscal Services department.

The District is designating a positive certification for the second interim.

RECOMMENDATION:

It is recommended that the Board of Education approve a positive certification for the Second Interim Report regarding the District's ability to meet its financial obligations for the 2022-23 fiscal year and two subsequent years.

The following district goal(s) is/are supported by this item:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact for the General Fund and other funds will be presented at the meeting.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E.2.2. Approval of Monthly Financial Report
Prepared by Karl Christensen
March 7, 2023

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period January 1, 2023 through January 31, 2023 prepared on a cash and modified accrual basis and include the District’s revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$34,695,071; cash receipts of \$9,034,087; and disbursements of \$6,816,300 are reflected for the period of January 1, through January 31, 2023 resulting in an ending cash balance of \$36,912,858 as of January 31, 2023.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Monthly Financial Report - January

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CASH REPORT FOR JANUARY

	Actual	Projected*	Difference
Beginning Cash Balance as of January 1, 2023	\$34,695,071	\$34,695,071	\$ -
INCOME			
A. Local Control Funding Formula			
State Aid	2,928,813	2,928,813	\$ -
Property Taxes	4,628,344	4,628,344	\$ -
B. Federal Income			
Federal Funding	5,048	5,048	\$ -
C. State Income			
Lottery	388,217	388,217	\$ -
Other State Funding	390,336	390,336	\$ -
D. Local Income			
Other Local Income	81,443	81,443	\$ -
Spec Ed	497,184	497,184	\$ -
Interest	42,446	42,446	\$ -
E. Due to/Due from other funds	72,256	72,256	\$ -
F. Debt Proceeds			\$ -
TOTAL INCOME	\$9,034,087	\$9,034,087	\$ -
Beginning Balance Plus Income	\$43,729,158	\$43,729,158	\$ -
DISBURSEMENTS			
G. Commercial Warrants	\$ 571,840	\$ 571,840	\$ -
H. Salary and Benefits	6,180,922	6,180,922	\$ -
I. Other Outgo	63,538	63,538	\$ -
J. Interfund Borrowing Out	-	-	\$ -
K. Budget Adjustments	-	-	\$ -
TOTAL DISBURSEMENTS	\$6,816,300	\$6,816,300	\$ -
Ending Cash Balance as of January 31, 2023	\$36,912,858	\$36,912,858	\$ -

* Based on Cash Flow Projection at Second Interim FY 2022-23

**Budget Revisions
Through January 31, 2023
2022-23 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	23,384,154	3,332,953	26,717,107
Estimated Income	57,442,119	47,193,478	104,635,597
Estimated Expenditures	58,024,915	37,776,004	95,800,919
Change in Fund Balance	(582,796)	9,417,474	8,834,678
Projected Ending Fund Balance	22,801,358	12,750,427	35,551,785
Less: Restricted Program Carryovers	-	12,750,427	12,750,427
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	244,934	-	244,934
Less: Assigned Vacation Carryover	466,538	-	466,538
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,874,028	-	2,874,028
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	18,819,988	-	18,819,988
Fund 17 Projected End of Year Balance	-	-	-
Projected Reserves	<u>21,694,015</u>	<u>-</u>	<u>21,694,015</u>

	<u>January</u>	<u>December</u>
Projected Reserve % 2022-23¹	22.64%	26.85%
Projected Reserve % 2023-24²	23.15%	29.76%
Projected Reserve % 2024-25²	18.53%	29.47%

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 2nd Interim- January 2023²

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Karl Christensen
March 7, 2023

Second Reading: Board Policies (BP) /
Administrative Regulations:
BP 7310 – Naming of Facility

BACKGROUND:

One Board policy is presented for the Board of Education’s review in a second reading: Board Policy 7310 – Naming of Facility, has been updated to conform with California School Board Association’s (CSBA) language.

BP 7310 – Naming of Facility

BP 7310 is revised to conform with CSBA policy language which includes detailed information and processes on the naming of District schools and/or individual buildings.

RECOMMENDATION:

It is recommended that the Board of Education adopt Revised Board Policy 7310 – Naming of Facility, in a Second Reading.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

A safe and engaging learning environment can promote student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

NAMING OF FACILITY

The Governing Board shall name schools or individual buildings in recognition of:

1. Individuals, living or deceased, who have made outstanding contributions to the county or community;
2. Individuals, living or deceased, who have made contributions of state, national or worldwide significance;
3. The geographic area in which the school or building is located.

~~The renaming of existing schools or major facilities shall occur only under extraordinary circumstances and after thorough study.~~

The Board encourages community participation in the process of selecting names. A citizen advisory committee shall be appointed to review name suggestions and submit recommendations for the Board's consideration.

Any name adopted for any new school shall not be so similar to the name of any existing district school as to result in confusion to members of the community.

Before adopting any proposed name, the Board shall hold a public hearing at which members of the public will be given an opportunity to provide input.

When naming or renaming a district school, building, or facility, the Board may specify the duration for which the name shall be in effect.

Memorials

Upon request, the Board shall consider planting commemorative trees, erecting monuments, or dedicating naming-buildings, parts of buildings, or athletic fields, gardens, or other district facilities, in memory of deceased-in honor of the contributions of students, staff members, and community members, and benefactors of the district.

Naming Rights

The Board may grant to any person or entity the right to name any district building or facility. In doing so, the Board shall enter into a written agreement which shall:

1. Specify the benefits to the district from entering into the agreement
2. State the roles and responsibilities of the parties to the agreement, including whether or not the Board shall retain the power to approve any proposed name
3. Provide details related to the naming right granted, including the building, grounds, or facility involved and the duration for which the name shall be in effect
4. Prohibit any message, image, or other depiction that advocates or endorses the use of drugs, tobacco, or alcohol, encourages unlawful discrimination against any person or group, or promotes the use of violence or the violation of any law or district policy

NAMING OF FACILITY

- 5. Reserve the authority to terminate the naming right if it determines that the grantee, subsequent to receiving the naming right, has engaged in any of the prohibited acts stated in item #4 above or other criminal or unlawful acts that might bring the district into disrepute

Legal References:

EDUCATION CODE

35160 Authority of governing boards

State

Ed. Code 35160

Description

Authority of governing boards

Policy Adopted: March 3, 2009
Policy Amended:

SANTEE SCHOOL DISTRICT
Santee, California

Item G. BUDGET WORKSHOP

Administration will provide information and recommendations to the Board of Education regarding the development of the operating budget for the 2023-24 fiscal year. The following topics will be discussed:

1. State Budget Update
2. Average Daily Attendance and LCFF Funding
3. Revised Multi-Year Projection
4. Budget Advisory Committee Considerations

Item G. Budget Workshop
 Prepared by Karl Christensen
 March 7, 2023

BACKGROUND:

On January 10, 2023, the Governor unveiled his plans for the 2023-24 State Budget. His plan is only a proposal at this point. The Legislature and the Governor will work over the next several months to refine elements of the State Budget to be enacted in June.

Administration and staff are in the process of obtaining stakeholder input for the LCAP Annual Update and planning for the 2023-24 district budget. The annual Budget Workshop provides the Board an opportunity to review budget priorities in light of the Governor’s Budget Proposal, the Local Control Accountability Plan, needs throughout the District, and fiscal solvency. The following topics will be discussed:

1. State Budget Update
2. Average Daily Attendance and LCFF Funding
3. Revised Multi-Year Projection
4. Budget Advisory Committee Considerations

Depending on Board direction provided tonight, the concepts and ideas presented will be incorporated into the Adopted Budget for Board action at its June 20, 2023 regular meeting.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

FISCAL IMPACT:

To be determined.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.

Item H. EMPLOYEE ASSOCIATION COMMUNICATION

Item I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item J. CLOSED SESSION

Item K. RECONVENE TO PUBLIC SESSION

Item L. ADJOURNMENT

Agenda Items H, I, J, K and L.